

**MOBILE COUNTY COMMUNICATIONS DISTRICT**  
**BOARD OF COMMISSIONERS**  
Minutes of October 8, 2020– Virtual

***Commissioners Attending:***

Stephen Bowden	Roy Hodge	Cynthia Coleman
Chris McLean	Robert Adams	Glenn Hodge
Jeff Reeves		

***Staff Attending:***

Charlie McNichol, Director	Jeffery Hartley, Attorney
Hayley Clough, Recording Secretary	Ruben Robinson, IT Director
Ashley Carlisle, Comptroller	Katrina Brewer, Communications Center Manager

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The ANNUAL board meeting of the Board of Commissioners was held virtually October 8, 2020 at the Mobile County Communications Center.

**Call to Order** – Chairman Bowden called the meeting to order at 8:03 A.M.

**Approval of Minutes** – Commissioner Reeves made a motion to approve the minutes from the September 10, 2020 meeting, seconded by Commissioner McLean, all approved.

**Treasurer Report** – Commissioner R. Hodge made a motion to approve the September claims list, seconded by Commissioner Reeves, all approved

Commissioner Reeves made a motion to approve the MCCD Budget-To-Actual, seconded by Commissioner R. Hodge, all approved.

**Personnel** – No Report

**Planning** – No Report

**Communications** – Commissioner Reeves stated that he appreciated the radio guys working so hard during Hurricane Sally. Director McNichol stated that there were no outages here, but we deployed the mobile communications truck to Baldwin County 9-1-1 to assist during the storm.

**Emergency Medical** – Chairman Bowden stated that Robert Jackson has been working on getting the new emergency room at USA Hospital set up with equipment. He is currently working on converting all non-P-25 radios into talk groups to work on our radio system to have seamless communication across the County.

**Building/Configuration** – Director McNichol stated that the multi-purpose building is open, and we used it for roughly 48 hours during Hurricane Sally. Some employees are using the fitness center, but we are still waiting on the permanent CO.

**Board Attorney** – No Report

**Director** – Director McNichol presented to the board a payment to RPSS. Commissioner Reeves made a motion to approve the payment, seconded by Commissioner R. Hodge, all approved.

Director McNichol presented to the board a payment to Dell. Commissioner Reeves made a motion to approve the payment, seconded by Commissioner R. Hodge, all approved.

Director McNichol discussed with the board the annual financial statement audit. He informed the board that the external audit costs around \$30,000 annually and that Ashley could prepare a financial statement for the board instead of an outside auditor. Chairman Bowden asked what the regulations or state laws were to which Director

McNichol stated the State auditors come every other year and audit the last 2 years. We have been audited in the years between by an external firm due to the bond issue but now it is not required as the bond issue is paid in full. Chairman Bowden does not recommend spending the \$30,000 a year on an audit that is already being completed. Commissioner Coleman stated she would like to hear Mr. Hartley's opinion on the matter. Mr. Hartley stated that if the state audit is thorough and if there are certain insurance policies in place, then he does not see a need for it because it is not required and we have a Comptroller on staff that is familiar with the auditing process. Ashley stated that she is comfortable without an audit being done because the state covers everything that an outside source would and that the audits are very similar. She also stated that she can prepare financial statements as often as the board would like. Director McNichol stated that the entire Board and himself are all bonded and we have the extra insurance coverage if it is needed. Commissioner R. Hodge made a motion to not continue to have an external source complete an audit in between the state audit, seconded by Commissioner McLean, all approved.

Director McNichol asked the board to discuss the 2020-2021 Holiday Schedule and informed the board that the County Commission Holiday Schedule was included in the packet for their information. Commissioner R. Hodge made a motion to follow the County Commission's Holiday Schedule, seconded by Commissioner McLean, Chairman Bowden asked for discussion on the matter and stated he had already informed the board of how he feels about the schedule. Commissioner R. Hodge stated that he saw Chairman Bowden's suggestion of election day being a holiday as problematic due to there not being an election every year. He stated he would like to continue to do what we have done for years and follow the County Commission's schedule. Commissioner McLean and Commissioner Reeves both agreed. Commissioner Adams stated that disagreeing with the County Commission's Holiday Schedule would be disruptive to what we have done in the past years. Everyone agreed to follow the County Commission's Holiday Schedule except Chairman Bowden who voted no, motion passed.

**Old Business** – No Report

**New Business** – Director McNichol stated that the annual meeting is the time to elect Board Officers. Commissioner McLean voted to elect Commissioner R. Hodge as Chairman of the board, seconded by Commissioner Reeves, all approved.

Chairman R. Hodge voted to elect Commissioner Reeves as Vice Chairman of the board, seconded by Commissioner McLean, all approved.

Commissioner Adams voted to keep Commissioner Coleman as Treasurer of the board, seconded by Commissioner R. Hodge, all approved.

**Announcement** – Next board meeting to be held November 12, 2020.

**Adjournment** – Meeting adjourned at 8:32 A.M.

Respectfully Submitted:

  
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Roy Hodge, Chairman

  
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Hayley Clough, Recording Secretary