

**MOBILE COUNTY COMMUNICATIONS DISTRICT**

**BOARD OF COMMISSIONERS**

Minutes of May 14, 2020 – Virtual

***Commissioners Attending:***

Stephen Bowden	Roy Hodge	Cynthia Coleman
Chris McLean	Glenn Hodge	Jeff Reeves
Robert Adams		

***Staff Attending:***

Charlie McNichol, Director	Jeffery Hartley, Attorney
Hayley Clough, Recording Secretary	Ruben Robinson, IT Director
Ashley Carlisle, Comptroller	Katrina Brewer, Communications Center Manager

---

The REGULAR board meeting of the Board of Commissioners was held virtually May 14, 2020 at the Mobile County Communications Center.

**Call to Order** – Chairman Bowden called the meeting to order at 8:02 A.M. Director McNichol stated that David Quick with the Public Examiners Office is on the meeting as well to discuss the audit after the regular meeting. Everyone that is not a board commissioner will need to exit for the board to discuss.

**Approval of Minutes** – Commissioner Adams made a motion to approve the minutes from the April 9, 2020 meeting, seconded by Commissioner McLean, all approved.

**Treasurer Report** – Commissioner Adams made a motion to authorize the transfer of \$317,000 from the Operating Account to the Debt Service Account for the month of May, seconded by Commissioner McLean, all approved.

**Personnel** – No Report

**Planning** – No Report

**Communications** – Robert Jackson and Andrew Slaughter are currently in Huntsville at Excellence working on the mobile command truck. The truck should be delivered around the end of July.

**Emergency Medical** – No Report

**Building/Configuration** – Director McNichol stated that the MAWSS issue is resolved and the fire inspector has already come. The fitness equipment has already been delivered and we should be ready to completely move in within a few weeks.

**Board Attorney** – Mr. Hartley reported that there is no movement on the Newman’s litigation.

**Director** – Director McNichol presented to the board Resolution 2020-01. He previously sent an email to the board explaining the resolution and is open to answer questions if anyone has any. Commissioner Reeves made a motion to approve the resolution, seconded by Commissioner McLean, all approved.

Director McNichol updated the board on the status of our employees during the COVID-19 crisis. Luckily, MCCD has not had any employees test positive for the coronavirus but there have been employees from other agencies in our building that have, and each agency is taking the proper precautions to prevent an outbreak. Starting next week, we will start to allow visitors again but will be screening them prior to entering our building. Chairman Bowden stated we should require visitors to wear masks to which Director McNichol agreed and we will order masks to provide immediately.

**Old Business** – No Report

**New Business** – No Report

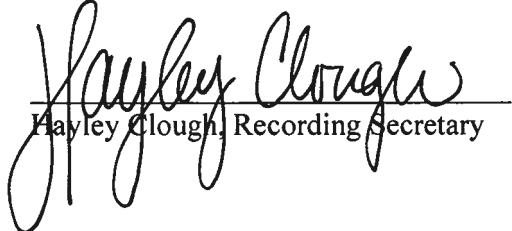
**Announcement** – Next board meeting to be held June 11, 2020.

**Adjournment** – Meeting adjourned at 8:15 A.M. Everyone exited the meeting for the board to discuss the audit.

Respectfully Submitted:

---

Stephen Bowden, Chairman

  
Hayley Clough, Recording Secretary

## Hayley Clough

---

**From:** Stephen Bowden [REDACTED]  
**Sent:** Saturday, October 10, 2020 7:18 AM  
**To:** Hayley Clough  
**Subject:** RE: [EXT] Board Meeting Minutes

Minutes all look fine so I approve them. You can reach me at either email; I check both frequently, I won't muddy the waters further by adding my gmail.

---

**From:** Hayley Clough [REDACTED]  
**Sent:** Thursday, October 08, 2020 11:09 AM  
**To:** Stephen Bowden [REDACTED]  
**Subject:** [EXT] Board Meeting Minutes

Good Morning!

As you know, we usually have you sign the approved minutes but since we have not met in person, I am emailing to see if you could review the attached approved minutes and acknowledge them?

You can either do this by replying to this email and acknowledging them or you could physically sign them and send them back. Please let me know if you have any questions.

Also, please let me know which email address is the best to reach you at. 😊

Thanks,

**Hayley B. Clough**  
HR Coordinator



**Mobile County  
Communications District**  
7340 Zeigler Boulevard  
Mobile, AL 36608  
Direct 251.639.2343  
Fax 251.639.2370  
Email: [REDACTED]

---

**EXTERNAL EMAIL WARNING:** Please be vigilant when opening emails that appear to be the least bit out of the ordinary (e.g. someone you usually don't hear from, or attachments you usually don't receive or didn't expect, requests to click links or log into systems, etc.)