

**MOBILE COUNTY COMMUNICATIONS DISTRICT**  
**BOARD OF COMMISSIONERS**  
Minutes of July 9, 2020– Virtual

***Commissioners Attending:***

Stephen Bowden	Roy Hodge	Cynthia Coleman
Jeff Reeves	Robert Adams	

***Staff Attending:***

Charlie McNichol, Director	Jeffery Hartley, Attorney
Hayley Clough, Recording Secretary	Ruben Robinson, IT Director
Ashley Carlisle, Comptroller	Katrina Brewer, Communications Center Manager

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The REGULAR board meeting of the Board of Commissioners was held virtually July 9, 2020 at the Mobile County Communications Center.

**Call to Order** – Chairman Bowden called the meeting to order at 8:02 A.M.

**Approval of Minutes** – Commissioner Reeves made a motion to approve the minutes from the June 11, 2020 meeting, seconded by Chairman Bowden, all approved.

**Treasurer Report** – Commissioner Reeves made a motion to authorize the transfer of \$265,000 from the Operating Account to the Debt Service Account for the month of July, seconded by Chairman Bowden, all approved.

**Personnel** – No Report

**Planning** – No Report

**Communications** – Director McNichol informed the board that the mobile command truck was delivered last week. Robert Jackson has the truck back at Excellence this week to rectify an electrical issue, but it has been resolved and he will be headed home after the meeting.

Director McNichol informed the board that the Washington Co expansion project is still underway. The project was stalled for a bit due to a property issue, but Robert believes he has found a landowner willing to lease a portion to us for the tower site. The new property will be surveyed before we move forward, and everything will be reviewed by Mr. Hartley for approval.

**Emergency Medical** – No Report

**Building/Configuration** – Director McNichol stated that the official move in date should be July 24<sup>th</sup>. He also stated that the warehouse for the new property is currently being drawn by the architects and should be ready for bid by the next board meeting.

**Board Attorney** – Mr. Hartley reported that there is no movement on the Newman’s litigation. A hearing was set for tomorrow but with the courts still being closed due to COVID-19, the judge instead asked for reports from each side but there is still no progress.

**Director** – Director McNichol presented to the board the down payment and second installment on the insurance contract. We pay around \$209,000 annually for insurance on all MCCD’s assets and the monthly premium will be around \$17,000. Commissioner Adams made a motion to approve the payment in the amount of \$70,294.00, seconded by Commissioner Reeves, all approved.

Director McNichol asked the board to ratify the transfer of funds for the final payment on the mobile command truck. Commissioner R. Hodge made a motion to approve the transfer of \$707,039.9, seconded by Chairman Bowden, all approved.

Director McNichol presented the final payment on the Series 2013 bond issue. The payment is due on August 1, 2020. Commissioner Reeves made a motion to approve the payment in the amount of \$5,286,151.53, seconded by Commissioner Adams, all approved.

Director McNichol informed the board he will be presenting the FY 2020-21 budget draft in August.

Director McNichol presented to the board the quarterly call data reports.

**Old Business** – No Report

**New Business** – No Report

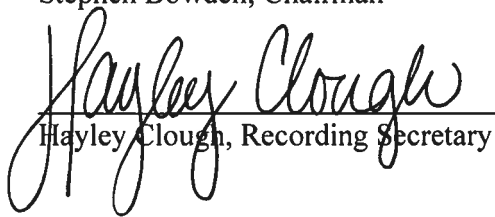
**Announcement** – Next board meeting to be held August 13, 2020.

**Adjournment** – Meeting adjourned at 8:15 A.M.

Respectfully Submitted:

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Stephen Bowden, Chairman

  
Hayley Clough, Recording Secretary

## Hayley Clough

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**From:** Stephen Bowden [REDACTED]  
**Sent:** Saturday, October 10, 2020 7:18 AM  
**To:** Hayley Clough  
**Subject:** RE: [EXT] Board Meeting Minutes

Minutes all look fine so I approve them. You can reach me at either email; I check both frequently, I won't muddy the waters further by adding my gmail.

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**From:** Hayley Clough [REDACTED]  
**Sent:** Thursday, October 08, 2020 11:09 AM  
**To:** Stephen Bowden [REDACTED]  
**Subject:** [EXT] Board Meeting Minutes

Good Morning!

As you know, we usually have you sign the approved minutes but since we have not met in person, I am emailing to see if you could review the attached approved minutes and acknowledge them?

You can either do this by replying to this email and acknowledging them or you could physically sign them and send them back. Please let me know if you have any questions.

Also, please let me know which email address is the best to reach you at. 😊

Thanks,

**Hayley B. Clough**  
HR Coordinator



**Mobile County  
Communications District**  
7340 Zeigler Boulevard  
Mobile, AL 36608  
Direct 251.639.2343  
Fax 251.639.2370  
Email: [REDACTED]

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