

MOBILE COUNTY COMMUNICATIONS DISTRICT

BOARD OF COMMISSIONERS

Minutes of July 11, 2019

Commissioners Attending:

| | | |
|----------------|-----------------|-----------|
| Stephen Bowden | Cynthia Coleman | Roy Hodge |
| Glenn Hodge | Chris McLean | Bob Adams |
| Jeff Reeves | | |

Staff Attending:

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|------------------------------------|---------------------------|
| Charlie McNichol, Director | Jeffery Hartley, Attorney |
| Hayley Clough, Recording Secretary | |

The REGULAR board meeting of the Board of Commissioners was held July 11, 2019 at the Mobile County Communications Center.

Call to Order – Chairman Bowden called the meeting to order at 7:58 A.M.

Approval of Minutes – Commissioner Adams made a motion to approve the minutes from the June 13, 2019 meeting, seconded by Commissioner G. Hodge, all approved.

Treasurer Report – Commissioner Reeves made a motion to authorize the transfer of \$533,748 from the Operating Account to the Debt Service Account for the month of June, seconded by Commissioner Adams, all approved. Commissioner R. Hodge made a motion to authorize the wire transfer from the Debt Service Account to Key Equipment Finance in the amount of \$5,235,867.18 for Principal and Interest requirements due on the Series 2013 Bond Issue, seconded by Commissioner Reeves, all approved.

Personnel – Commissioner McLean reminded the board that July 1st was Director McNichol's third anniversary as director. He commended him for the great job he has done at MCCD. Commissioner Reeves and Commissioner R. Hodge spoke about all employees doing a great job and how that is a direct reflection of good leadership.

Planning – No Report

Communications – Director McNichol informed the board that the contract from Harris has been reviewed and signed. The project should be underway soon. The contract is for another tower that will be in Washington County and the other tower sites will be turned up to improve coverage across the northern part of Mobile County. Commissioner R. Hodge asked if there were any issues with the land the tower will be on? Director McNichol stated that there was some miscommunication but now everyone agrees. Mr. Hartley also stated that he will be working with Robert on the legalities regarding the lease of the land. Commissioner G. Hodge asked if they would be entitled to any equipment? Director McNichol stated no, but they may want to join our core and that shouldn't be a problem.

Emergency Medical – No Report

Building/Configuration – The building is expected to be completed by early October.

Board Attorney – Mr. Hartley stated the Newman's litigation is still ongoing and we responded to their discoveries, everything is quiet right now.

Director – Director McNichol asked the board to ratify the decision to take July 5, 2019 as a holiday following the State and County Commission. Commissioner McLean made a motion to approved, seconded by Commissioner Reeves, all approved.

Director McNichol stated there were 8 different companies that requested information on the mobile command unit with only 2 submitting a bid. Mr. Hartley stated that the lower bidder is not considered eligible because they did not meet the requirements. The options are to accept the bid that did meet the requirements or put the RFP out again. Commissioner R. Hodge made a motion to award the bid to Excellence at the bid price, seconded by Commissioner Adams, all approved. Director McNichol stated the truck can be used by anyone in the county that may need it. Commissioner G. Hodge asked what the payment plan would be? Director McNichol stated it will be paid by check once it is completed.

Director McNichol presented to the board a payment to Quality Recording Solutions. Any amount over \$50,000 must be presented to the board. Commissioner McLean made a motion to approve the payment, seconded by Commissioner Reeves, all approved

Director McNichol presented to the board a payment to Reed-Hays Construction, LLC for work on the multi-purpose building. Any amount over \$50,000 must be presented to the board. Commissioner Adams made a motion to approve the payment, seconded by Commissioner R. Hodge, all approved

Director McNichol presented a letter from the State EMA. Robert Jackson and Jesse Sluder attended a FEMA training and while there, they asked Robert to join them for a deployment exercise. They commended Robert for contributing to the success of the exercise from his knowledge and experience in communications.

Old Business – Commissioner Reeves stated there may be a need to purchase more licenses from Streetwise in the future. Currently, some volunteer departments are growing and there is a need for more user accounts but there is still an abundant amount for them to use. If the departments continue to grow, we may need to purchase more.

New Business – Commissioner Adams stated he attended a seminar for training nurses for emergency response at The University of South Alabama. He would like some of our 9-1-1 operators to attend this training as well as have nurses come out to the communications center.

Commissioner G. Hodge asked if anyone from 9-1-1 participates in training from ACCA? Director McNichol stated that he, Ashley, Katrina, and Ruben will all be attending a training in Prattville next week with ACCA.

Announcement – Next board meeting to be held August 8, 2019.

Adjournment – Commissioner Adams made a motion to adjourn, seconded by Commissioner Reeves, all approved. Meeting adjourned at 8:27 A.M.

Respectfully Submitted:



Stephen Bowden, Chairman



Hayley Clough, Recording Secretary