

MOBILE COUNTY COMMUNICATIONS DISTRICT
BOARD OF COMMISSIONERS
Minutes of September 13, 2018

Commissioners Attending:

Stephen Bowden
Robert Adams
Jeff Reeves

Cynthia Coleman
Glenn Hodge

Roy Hodge
Chris McLean

Staff Attending:

Charlie McNichol, Director
Hayley Clough, Administrative Assistant

Jeffery Hartley, Attorney

The ANNUAL board meeting of the Board of Commissioners was held September 13, 2018 at the Mobile County Communications Center.

Call to Order – Chairman Bowden called the meeting to order at 8:04 A.M.

Approval of Minutes – Commissioner Reeves made a motion to approve the minutes from the August 9, 2018 meeting, seconded by Commissioner Adams, all approved.

Treasurer Report – Commissioner R. Hodge made a motion to authorize the transfer of \$533,748 from the Operating Account to the Debt Service Account for the month of September, seconded by Commissioner McLean, all approved.

Personnel – No Report

Planning – No Report

Communications – Robert Jackson reported that power was lost to 4 of the towers sites but they ran smoothly on generator power with no loss of coverage.

Emergency Medical – No Report

Building/Configuration – Commissioner Adams reported that the multi-purpose building is currently out for bid with a public opening scheduled for Tuesday, September 18, 2018.

Board Attorney – Mr. Hartley informed the board that there is a need to go into Executive Session. The board will not need to reconvene after Executive Session is dismissed.

Director – Director McNichol presented to the board the FY 2018-2019 budget. Commissioner Adams made a motion to adopt the budget, seconded by Commissioner Reeves, all approved. Commissioner McLean asked Director McNichol if there was anything in the budget for a mobile command center? Director McNichol stated he would like to come back to the board around the first of the new year about it. He would like the mobile command unit to be a Capital Project with excess funds. The mobile unit will be very beneficial to the County in a natural disaster or busy season.

Director McNichol presented the board with the 2018 – 2019 Holiday Schedule. Chairman Bowden would like to table it until next meeting.

Director McNichol presented to the board a payment to Harris for equipment purchased to maintain the radio system. Any amount over \$50,000 must be presented to the board. Commissioner Reeves made a motion to approve the payment, seconded by Commissioner McLean, all approved.

Director McNichol presented to the board the option of raising the employee per diem to \$10 per day. Generally, MCCD follows policies and procedures after the County Commission. Currently per diem is \$5 per day for employees. In 2013, the County increased it to \$10 per day for its employees. Commissioner McLean made a motion to approve the increase of per diem, seconded by Commissioner Adams, all approved.

Commissioner McLean stated he received an email regarding the CAD System upgrade training. IT Director Ruben Robinson stated that everyone should have been contacted already about the training and is scheduled to start on Monday. The upgrade is scheduled for October 5th and no later than October 12th. They are currently working on some internal firewall issues and once they are resolved, an exact date will be determined. After everyone is cutover, the goal is to start working on the smaller agencies and to get MDT's in their vehicles.

Commissioner Adams would like employees and supervisors to do an in-service training on progressive discipline and the MCCD Handbook.

Commissioner R. Hodge asked Robert Jackson to speak on a piece of equipment MCCD may be inheriting from the County after EDACS is out. The County has a trailer that holds a mobile tower site. The tower will need some upgrades once MCCD has possession of it to make it compatible with the radio system. This mobile tower site would be used in the case of a tower site being down, the mobile site could be connected to continue coverage. Commissioner R. Hodge just wanted the board to be aware of it for when the time comes to upgrade it.

Old Business – No Report

New Business – Director McNichol presented the board with the election of the 2018-2019 Board Officers. Chairman Bowden would like to table it until next meeting.

Mr. Hartley requested the board go into Executive Session. Mr. Hartley set forth provisions and reasons for the Executive Session. Commissioner Adams made a motion to go into Executive Session, seconded by Commissioner Reeves, all approved. Only Board Members, the Board Attorney, and the Director attended the Executive Session. The regular board meeting was adjourned prior to Executive Session.

Roll call taken, all in favor:

Chairman Bowden
Commissioner Coleman
Commissioner R. Hodge
Commissioner Adams
Commissioner McLean
Commissioner Reeves
Commissioner G. Hodge

Announcement – Next board meeting to be held October 11, 2018

Adjournment – Meeting adjourned at 8:27 A.M.

Respectfully Submitted:



Stephen Bowden, Chairman



Hayley Clough, Recording Secretary